

Atlanta Public Library District: June 2023 Special Meeting Minutes

CALL TO ORDER

- The meeting was called to order by President Connie Wertheim at 5:04 p.m.
- Present: President Connie Wertheim, Vice President Holly Sanford, Treasurer Heather Chapman, Secretary Karin McDowell
- Also present: Administrative Director Christina Vannoy; Museum/Programs Director Julianna Nordman

PUBLIC COMMENTS

ACCEPTANCE OF TRUSTEE JIM WELCHEL'S RESIGNATION

- Treasurer Chapman makes a motion to accept Trustee Welchel's resignation
- Vice President Sanford seconded
- All yes, motion carries

ACCEPTANCE OF TRUSTEE DIANE DEVORE'S RESIGNATION

- Secretary McDowell makes the motion to accept Trustee DeVore's resignation
- Vice President Sanford seconded
- All yes, motion carries

ACCEPTANCE OF TRUSTEE RANDY BROOKS' RESIGNATION

- Vice President Sanford makes the motion to accept Trustee Brooks' resignation
- Treasurer Chapman seconded
- All yes, motion carries

OLD BUSINESS

- Permission for Museum Director to Work Outside of Museum
 - Director Nordman asked if she could take three (3) non-original books for research
 - Vice President requested we add copies to the system so Director Nordman could check them out:
 - 2 of the 3 were in circulation and checked out
 - The third will be removed from the museum for the dates and returned after June 25, 2023
 - Director Nordman is leaving Saturday, June 17, 2023, and returning June 25, 2023
- President Wertheim made a motion to allow Director Nordman to work remotely from June 27 - 25, 2023 and remove three library/museum books for research. Director Nordman will focus on quality over quantity of the provided work list.
- All yes, motion carries

NEW BUSINESS

- Approval of New Bank Policy
 - Signing Authority:
 - Director Vannoy shared the language provided language by the Atlanta National Bank
 - Safety Deposit Box
 - President Wertheim requested safety deposit boxes to also be included in the signed document
 - Treasurer Chapman requested the board focus on formulating and approving policies around the safety deposit box.
 - Secretary McDowell motioned to approve the signing authority document for the President and Secretary for access to the Atlanta National Bank account and safety deposit box
 - Vice President Sanford seconded
 - All approved, motion carries
- Board Vacancies:
 - Have three board vacancies
 - Can publish availability, encourage contacting any current board member, will interview at the next board meeting
 - Will start the next board meeting 15 minutes later to host a reception for potential board members.
 - Posters will be created and posted around town and shared on social media
 - Director Vannoy will create the poster and PDF, which will be shared with board members via email

ROUND TABLE DISCUSSION

- Vice President Sanford: Has list she's shared with Director Vannoy
- Director Nordman: Susan Hoblit donated \$1,000 to each Director to use at their discretion. President Wertheim noted the money will be specific line items in the budget for their use. Director Nordman wants to do an oral history project to collect data from Atlanta residents. Equipment needed for the project could be used in other projects. Posts will be created about Juneteenth. July 4 marks 50th anniversary of the museum.
- Director Vannoy: Use for children's area - details to come
- Secretary McDowell: Karin will cover the library from 10-11 a.m. Saturday
- Treasurer Chapman: Will facilitate a brainstorming session for what organization we want and align to committees and long-term planning
- President Wertheim: None

ADJOURNMENT

- Vice President Sanford motioned to close the meeting at 5:59 p.m.
- Treasurer Chapman seconded.
- All approved, motion carried.
- The meeting adjourned at 6:00 p.m.