

The Atlanta Public Library Board of Trustees held a special meeting on December 14, 2023. The meeting was called to order by President Connie Wertheim at 6:30 P.M. The roll call was taken with the following Trustees present: Connie Wertheim, Heather Chapman, Savannah Langley, Chris Colaw, Jason Dean, Holly Sanford. Karin McDowell was absent. Also present were Christina Vannoy, Administrator Director, Todd Parks, Scott Parks, and Amy Wertheim.

Public Comments

Amy Wertheim addressed the Board regarding a Library Trustee possibly not living within the Library District boundaries. From the information provided to her from outside sources, the Trustee in question is splitting her time between two residences, with the majority of the time at the outside location. She encouraged the Trustee to consider the potential legal ramifications and determine if she is qualified to serve on the Library Board. A precedent has been set with a previous Trustee in a similar situation, two residences, resigning to avoid any impropriety issues or concerns.¹,

Another issue raised was the new IL State Law regarding 1 hr of PT for 40 hours worked. As the law doesn't go into effect until Jan 1, 2024, any pre-accrued hours cannot be taken. Per State Statute 820 ILCS 192, the earliest date anyone could take PT from hours earned is 90 days after the law goes into effect. Employees also are required to request the PT, not demand,

or state when they want to take it; essentially the law states that the PT taken cannot adversely affect the business, ie Library has to close because there is no one to work. And any infraction of the new law is a \$2500 fine per incident.

Lastly, Amy Wertheim addressed bonuses for the Directors. Based on actions not taken and continuing as it relates to dereliction of duty, as a taxpayer Amy felt that the bonuses were not deserved, or at least a reduction in the bonus should be considered.

Approval of November 9, 2023, Minutes

The Trustees read over the November 9th minutes. Connie Wertheim asked for any additions or corrections. Hearing none, Heather Chapman made the motion to approve the November 9th minutes. It was second by Chris Colaw. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried.

Approval of November 30, 2023, Financial Report

The Trustees read over the November 30th financial reports. Connie Wertheim asked if there were any questions regarding the report. Hearing none, Heather Chapman made the motion to accept the November 30th financial statement. It was second by Jason Dean. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried.

Director's Reports

Christina Vannoy, Administrator Director, shared with the Trustees the following information:

- Patrons borrowed seventy-nine items from hoopla – half being audio books.
- She estimates we will need \$1,000 to carry us through the fiscal year.
- During November, 284 items were borrowed.

- She is working on the Per Capita grant which is due in January.
- She is continuing weeding materials.
- She has \$600 left from the FY22 Grant that needs to be spent by the end of December.

Julianna Nordman was not present. The board read over her report.

Savanah Langley made the motion to accept the reports. It was second by Jason Dean. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savanah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried.

Committee Reports

Policy and Planning – no report

Facilities:

Union Hall threshold – Todd and Scott Parks, from Park’s Construction, presented a proposal for the facility. There has been some movement in the building. The limestone cap is moving. The exterior brick wall is sitting on two columns that are breaking apart. Their suggestion is to have a structural engineer come and examine the building before any major work is done on the building. They also suggested we have measurements taken in the places where the movement(s) are happening. Then, remeasure every few months to determine exactly what amount of movement may be occurring. At the present, to make the doorway safe, they suggest that we do a temporary fix, so it’s not a trip hazard. The cost will be around \$500.

Keypads and Cameras – Jason Dean met with Jonathan Fields in December regarding placing cameras in the Union Hall, Downey Building, and Palms. We will need a total of twenty-nine cameras and two keypads. Jason will follow-up with him and give us an estimate in January.

Budget and Finance – no report

Program and Services – no report

Insurance – no report

Technology – no report

Compliance – no report

Personal:

Time Clock – The time clocks have been purchased, but since our staff is paid for work ahead of schedule, their pay schedule needs to be adjusted. This will be discussed in the closed session of the meeting.

Old Business

Union Hall Bids

Fitzpatrick Construction sent in a bid to fix the Union Hall entryway. It was \$22, 570. The board rejected this bid. A motion was made by Holly Sanford to accept the recommendations from Park’s Construction of approximately \$500 as a temporary fix until we can have a structural engineer examine

the building. It was second by Heather Chapman. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried.

Video Cameras

This topic will be placed on next month's agenda.

New Business

Personal

Closed Executive Session

A motion was made by Holly Sanford to close the special meeting and go into executive session to discuss employee holiday pay. Heather second the motion. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried. The meeting was closed at 7:30 P.M.

Re-open Special Meeting Session

A motion was made by Heather Chapman to close the special meeting session and resume the regular special session. Jason Dean second the motion. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried. The meeting was re-opened at 8:09 P.M.

During the closed session, the board discussed the holiday compensation for our employees. In order to get them on the correct pay schedule, it was recommended that we add a larger dollar amount to help compensate for the week that they will not receive their pay. A motion was made by Savannah Langley that we compensate them for the work of no income. Jason Dean second the motion. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, no. Motion carried.

Round Table Discussion

Chris Colaw would like to see the candles put-up in the library windows. She will talk with Christina about this tomorrow.

Heather Chapman would like to see Jenni Godfrey have a library e-mail. Connie Wertheim will talk with Christina about getting Jenni a library e-mail.

Jason Dean made the motion to close the special meeting. It was seconded by Heather Chapman. Roll call was as follows: Connie Wertheim, yes; Heather Chapman, yes; Savannah Langley, yes; Chris Colaw, yes; Jason Dean, yes; Holly Sanford, yes. Motion carried. Meeting was adjourned at 8:12 P.M.

Respectably submitted,

Connie Wertheim, secretary fill-in